

ROAD DEVELOPMENT AGENCY

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES)

Clarifications No. 3

Consultancy Services for Design Review and Update of Tender Documents and Preparation of Environmental and Social Impact Assessment for the Kalabo–Sikongo–Angola Border Road, Preparation of Detailed Design and Environmental and Social Impact Assessment for the Tapo-Kalabo Road, Preparation of Detailed Designs for Border Post, Health Post, and Truck Parking, Supervision of the Construction of the Kalabo to Sikongo Road in the Western Province of Zambia.

Date: 07th November, 2025

Purpose:

These clarifications are issued:

- 1) in response to questions received from the bidders and clarifies or supports the information in the Bidding Document;

Note:

All requirements of the tender remain unchanged except as cited herein.

S/ N	Query	CLARIFICATION/Response by RDA
1.	<p>As outlined in Clarification No. 2, the current REOI requires the submission of:</p> <ul style="list-style-type: none"> • Detailed CVs for all experts identified in the Terms of Reference (20 experts); • Indicative cost estimation of the Consultancy Services; and • Draft Terms of Reference or methodology and work schedule for the assignment. <p>At this particular stage of the prequalification, the Client's objective is to assess the capacity of the candidate consultancy firms based on their technical experience, financial capability and management protocols. In this context, the inclusion of a cost estimation for consultancy services may undermine the principles of fair competition and transparency.</p> <p>Accordingly, we respectfully seek confirmation as to whether the submission of the experts' CVs, the indicative cost estimation for consultancy services, and the proposed methodology and work schedule may be deferred to the Request for Proposal (RFP) stage, in alignment with conventional procurement procedures.</p>	<p>Kindly note that the REOI is in line with BADEA requirements. Applicant are advised to submit their EOIs using the prescribed format in the REOI.</p> <p>Applicants are notified that at this stage the submission of detailed CVs and indicative cost estimates is not mandatory, as these details shall be requested from the shortlisted firms during the Request for Proposals (RFP) stage.</p>

2.	<p>➤ Analysis of Annexes – CONSTRUCTION OF THE KALABO – SIKONGO – ANGOLA BO PROJECT</p> <p>This note reflects our internal understanding of the annexes accompanying the REOI for the above project.</p> <table border="1" data-bbox="248 286 1120 577"> <tr> <th>Appendix</th><th>Purpose</th><th>Intended User</th></tr> <tr> <td>A</td><td>Expression of Interest (EOI) for consulting firms (non-CQS selection methods).</td><td>For firms participating in QBS, FBS, or LCS selection methods.</td></tr> <tr> <td>B</td><td>Expression of Interest (EOI) for Consultant Qualification Selection (CQS).</td><td>For firms applying under CQS method only.</td></tr> </table> <table border="1" data-bbox="201 604 1120 1507"> <tr> <th>Appendix</th><th>Purpose</th><th>Intended User</th></tr> <tr> <td>C</td><td>Expression of Interest (EOI) for individual consultants.</td><td>For individual experts, not firms.</td></tr> <tr> <td>D</td><td>Indicative cost estimate form.</td><td>This should probably be an optional annex showing estimated remuneration and reimbursables, as it is challenging for the consultants to reveal prices at this stage.</td></tr> <tr> <td>E</td><td>Template for Terms of Reference (TOR).</td><td>For the procuring entity (to be filled by RDA).</td></tr> <tr> <td>F</td><td>Consulting firm registration form.</td><td>Used when registering or updating a firm's profile in BADEA.</td></tr> <tr> <td>G</td><td>Individual consultant registration form.</td><td>Used for individuals registered in the same database.</td></tr> <tr> <td>H</td><td>Curriculum Vitae (CV) format.</td><td>To be attached for key experts listed in EOI.</td></tr> <tr> <td>I</td><td>Explanatory note on registration templates.</td><td>General guidance for firms and individuals on completing registration.</td></tr> </table> <p>1. Comparison and Similarities</p> <p>Appendices A and B appear largely similar, both requesting firm and joint-venture information, ownership structure, qualifications, project references, and eligibility declarations. The distinction seems to lie primarily in the selection method:</p> <ul style="list-style-type: none"> - Appendix A – for QCBS, QBS, FBS, or LCS; - Appendix B – for CQS only. <p>Appendices F and G appear to serve as registration forms rather than EOI templates. They will only be relevant if the firm or individual is NOT already registered with the BADEA/Arab Coordination Group.</p> <p>Appendix H (CV format) seems applicable for attaching the CVs of key experts proposed for the assignment, using the same standardized format provided.</p>	Appendix	Purpose	Intended User	A	Expression of Interest (EOI) for consulting firms (non-CQS selection methods).	For firms participating in QBS, FBS, or LCS selection methods.	B	Expression of Interest (EOI) for Consultant Qualification Selection (CQS).	For firms applying under CQS method only.	Appendix	Purpose	Intended User	C	Expression of Interest (EOI) for individual consultants.	For individual experts, not firms.	D	Indicative cost estimate form.	This should probably be an optional annex showing estimated remuneration and reimbursables, as it is challenging for the consultants to reveal prices at this stage.	E	Template for Terms of Reference (TOR).	For the procuring entity (to be filled by RDA).	F	Consulting firm registration form.	Used when registering or updating a firm's profile in BADEA.	G	Individual consultant registration form.	Used for individuals registered in the same database.	H	Curriculum Vitae (CV) format.	To be attached for key experts listed in EOI.	I	Explanatory note on registration templates.	General guidance for firms and individuals on completing registration.	<p>Kindly refer to our response to query no. 5 in clarification 1 and as above.</p>
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	<p><u>2. Recommended Form</u></p> <p>For this specific RDA–BADEA-financed assignment, we believe that Appendix A corresponds to the QCBS (Qualification and Cost-Based Selection) method. Accordingly, we believe that the Consultant should complete Appendix A – 'Expression of Interest for Consulting Firms: Non-CQS Selection Methods.'</p> <p><u>3. Required Attachments with Appendix A</u></p> <p>To ensure a compliant submission, we propose that the following documents should accompany Appendix A:</p> <p>Completed and signed Appendix A form.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Joint-Venture Agreement (if applicable). <input type="checkbox"/> Company registration and ownership documents. <input type="checkbox"/> Detailed project references (roads, supervision, design). <input type="checkbox"/> CVs of proposed key staff (Appendix H format). <input type="checkbox"/> Firm profile or brochures (optional). <input type="checkbox"/> Proof of registration with BADEA or the Arab Fund (if available). <p>We would appreciate your kind confirmation that our understanding above aligns with the requirements of the RDA. We welcome any further guidance you may wish to provide.</p>	
3.	Clarifications deadline	<p>As per the REOI, All responses to clarification will be placed and must be obtained from https://www.rda.org.zm/</p> <p>Closing date for clarifications is seven (7) days before closing deadline, which is 7th November, 2025.</p>

End of Clarifications.

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