

ROAD DEVELOPMENT AGENCY

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES)

Clarifications No. 4

Consultancy Services for Design Review and Update of Tender Documents and Preparation of Environmental and Social Impact Assessment for the Kalabo–Sikongo–Angola Border Road, Preparation of Detailed Design and Environmental and Social Impact Assessment for the Tapo-Kalabo Road, Preparation of Detailed Designs for Border Post, Health Post, and Truck Parking, Supervision of the Construction of the Kalabo to Sikongo Road in the Western Province of Zambia.

Date: 10th November, 2025

Purpose:

These clarifications are issued:

- 1) in response to questions received from the bidders and clarifies or supports the information in the Bidding Document;

Note:

All requirements of the tender remain unchanged except as cited herein.

S/N	Query	CLARIFICATION/Response by RDA
1.	<p>Dear Sir,</p> <p>I trust this mail finds you well.</p> <p>We acknowledge the receipt of Addendum No.1 and Clarification No. 1,2 and 3 for the EOI titled “Consultancy services for design review and update of tender documents and preparation of environmental and social impact assessment for the Kalabo–Sikongo–Angola Border Road, Preparation of detailed design and environmental and social impact assessment for the Tapo-Kalabo road, Preparation of detailed designs for border post, health post, and truck parking, Supervision of the construction of the Kalabo to Sikongo road in the Western Province of Zambia.”</p> <p>The clarifications provided are well defined and address most of our queries effectively. However, there are still some queries against which we require your clarification.</p> <p>As mentioned in Clarification No. 1, point 5, Appendix B is the applicable format, and therefore CVs are required to be submitted</p>	<p>Applicants are notified as follows:</p> <ol style="list-style-type: none"> 1. To submit experts detail as required under Clarification No. 3. 2. at this stage the submission of detailed CVs and indicative cost estimates is not mandatory.

	<p>at the EOI stage. We understand that the positions and CVs at this stage are indicative only, and the proposed team may differ from the CVs submitted at the RFP stage. Kindly confirm.</p> <p>With reference to point 1 of Clarification No. 3, it is stated that “at this stage the submission of detailed CVs and indicative cost estimates is not mandatory.” We understand that we may therefore omit Appendix D (Indicative Cost Estimates) for this EOI without risk of disqualification. Please confirm.</p> <p>We kindly request you to address our previously shared queries, which are included in the trailing correspondence to this mail.</p> <p>We would be grateful for your attention to the queries above. We remain committed to delivering our best services.</p>	
3.	<p>We are in the process of preparing a comprehensive and compliant EOI for the subject project. In this regard, we kindly seek your guidance and clarification on additional query points mentioned below:</p> <p>As per Appendices A and B, the Project References section states: “Please select the most relevant projects from your profile to demonstrate the firm’s technical qualifications and geographical experience.” Since we are not currently registered with CGR, which is not a mandatory requirement, how should we best present our project references for this purpose?</p> <p>As per the Consultant’s Confirmation mentioned in Appendix B, page no. 10 (please refer the image below), Consultant need to confirm that “Documentation regarding our Board of Directors was attached in our earlier CGR”. As mentioned already, we are not registered with CGR, how should we address this requirement.</p>	<p>Applicants are advised as follows:</p> <ol style="list-style-type: none"> 1. To present all their relevant Project References as best as they can for their advantage and as per the REOI. 2. As provided under Clarification No. 2, Firms and Non-registered firms in the CGR need to submit copies of their legal registration documents and relevant company information as required.
4.	<p>The REOI document at page no. 3, states that the experience of firms in assignments of a similar nature shall be used as a shortlisting criterion. In this regard, are CVs required to be submitted at the EOI stage, and if so, will they be evaluated at this stage?</p> <p>We want your clarification that whether Appendix F: Standard Registration Form is required to be submitted along with the other EOI formats? If yes, should all members of the consortium submit this form individually?</p>	<ol style="list-style-type: none"> 1. CVs are not mandatory at this stage. 2. CGR registration at this stage is not mandatory, firms and joint venture associations to submit company details.

	<p>In Appendix F, at page no. 23 point no. 8 (please refer the image below), should we provide: The total number of projects implemented in each of the last five financial years along with consulting fees (Lead, JV and total), or The names of all projects implemented during the last five years with the consulting fees (as lead or JV) for each project?</p>	<p>3. Firms to submit their Project details as much as they best describe themselves for the REOI.</p>
5.	<p>Dear Sir,</p> <p>After reviewing the REOI document for the Subject project. We request for clarification on the below mentioned points:</p> <p>1. We are a firm incorporated outside the GC countries and have our 100% subsidiary firm incorporated in GC country. We wanted to know whether we can participate (as JV or lead partner) with our subsidiary firm with Parent company support.</p> <p>As per EOI format, which Appendix document is applicable for this Assignment, Appendix A or Appendix B or both are applicable.</p> <p>We are participating as a Consulting firm, so we understand that the Individual consultant formats are not applicable for us. Kindly confirm.</p> <p>With reference to point 4 of issued Clarification No.1, we understand that the CGR registration is not mandatory and we can fill the formats of the EOI and submit in hard copy format</p> <p>With reference to issued Clarification No.1, we wanted to know whether indicative cost estimates (Appendix D) are required to be submitted at EOI stage.</p> <p>Clarifications on the above points will help us ensure to submit a compliant EOI for the subject project.</p>	<p>As above and previous responses:</p> <p>1. CGR registration at this stage is not mandatory.</p> <p>2. The format for EOI has been responded to.</p> <p>3. Submission of Indicative costs are mandatory</p>
6.	<p>In reference to the above-mentioned Expression of Interest (EOI) dated 12 September 2025 issued by the Road Development Agency (RDA), we would like to express our appreciation and kindly request your clarification on the following points:</p> <p>1. With reference to Clarification No. 2, Response No. 1, you mentioned that the CVs of the proposed experts are required at this stage. Kindly confirm whether it is mandatory to submit CVs for all experts listed in the TOR (pages 71-72).</p> <p>2. Kindly extend the submission deadline by at least two weeks to allow sufficient time to prepare a high-quality EOI that covers all the requirements mentioned in Appendix E, in accordance with your clarification No. 2 dated November 5, 2025.</p>	<p>1. It's not mandatory to submit CVs, but list of experts is needed as clarified under clarification no. 3 to at least cover the REOI requirements.</p> <p>2. The submission deadline remains the same.</p>
7.	<p>Clarifications deadline</p>	<p>As per the REOI, All responses to clarification will placed and must be obtained from https://www.rda.org.zm/</p>

		Closing date for clarifications is seven (7) days before closing deadline , which is <i>7th November, 2025.</i>
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End of Clarifications.

Chief Procurement Manager

Road Development Agency

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